



FETTES ACTIVE BOOKING PROCEDURE

Step 1 - To make a Fettes Active booking, click on the Book Now icon on the page of the camp you wish to register for and you will be directed to the Login page as you must have a registered account. If you are a Westwoods member, you should have an account. If you are not a Westwoods member, you will need to create an account. Go to step 2a or 2b as appropriate.

Step 2a - Westwoods members – Have you already registered your online account via the members portal? You should have done this when we changed databases in December 2022. If not, please contact the club to get your membership number and that of the child you will be registering (if a member) and then click on the purple Register an online account icon to create your account. Once you have an account, please log in. Go to step 3.

Step 2b - Westwoods non-members- Click on the purple View Membership/Pass Option icon to register your account. Once on the new page, choose Westwoods as your gym and your membership as 'Fettes Active'. There is no charge associated with creating this membership. Once you have created a membership, please log in. Go to step 3.

Step 3 - Once logged in, you will be taken to the Select Participant page, where you will add the child attending the camp. **Do not add yourself in the Participant Required dropdown menu.** If the child is a Westwoods member, click on Add Existing Contact and enter their membership number, which can be obtained by calling reception on 0131 332 5777. If the child is not a Westwoods member, click on Create New Contact and complete the first two sections on the Personal Details pages. On the first page, be sure to enter your email address at the bottom of the page. You will not be able to complete the Medical section at this point as you will be asked for medical information later in the booking process. Once you have entered the child's details, click on the Create Account icon and you will be able to select the child from the dropdown menu on the Select Participant page. If you are enrolling more than one child, you will repeat this step for each child. Choose the child you wish to enrol in click on the Next icon.

Step 4 – Complete the questions and click on the Add to Basket icon.

Step 5 – You will be able to either add more bookings (for the same child for additional camps and/or other children for the same or other camps) or continue to payment. Please note that the items in your basket are reserved for only 20 minutes, so you cannot leave them and return later.

If you have any issues, please email the team at fettesactive@fettes.com.